

Amended Background Checks

Background check services will be evaluated independently of the Talent Management Software Solution and separate contracts may be awarded for background check services.

Bidders may respond to the background check services portion of the bid only. Bidders are required to complete this matrix of Section IV of the RFP, the applicable TMS Cost Schedule worksheet(s), as well as submit all other Sections of the RFP as required.

As part of the State's goal to automate manual and time-intensive processes, the State desires to incorporate background checks into the Talent Management Software Solution. Currently each agency has different background check requirements, ranging from a local criminal check to National Criminal Index Services (NCIS) and National Crime Information Center (NCIC) checks, as well Department of Motor Vehicle record checks and fingerprint checks. The capability to view these results must be based, at minimum, on role security. These searches could be done by two methods: 1) a combination of name, social security number, and date of birth, or 2) the use of fingerprints.

Feature/Function		Standard/ Configurable in Core Product	Available via 3 rd Party	Not In Core Product - Future Release Date	Customization	Not Available
BK 1.	Should have the ability to conduct county courthouse searches, both felony and misdemeanor within the past seven (7) years.					
Vendor Description and Comments						
BK 2.	Should have the ability to conduct statewide searches accessed from state repositories. Should include criminal convictions (felonies and misdemeanors) within the past seven (7) years.					
Vendor Description and Comments						
BK 3.	Should have the ability to conduct Federal Criminal Search and directly access the Federal crime repository to identify criminal convictions on federal charges.					
Vendor Description and Comments						
BK 4.	Should have the ability to conduct National Criminal Index Searches (NCIS).					
Vendor Description and Comments						
BK 5.	Should have the ability to conduct National Crime Information Center Searches (NCIC).					
Vendor Description and Comments						
BK 6.	Should have the ability to conduct education verifications' confirming degrees, diplomas, certificates, and dates attended from universities, colleges, and trade/vocational schools.					
Vendor Description and Comments						

Feature/Function	Standard/ Configurable in Core Product	Available via 3 rd Party	Not In Core Product - Future Release Date	Customization	Not Available
BK 7.	Should provide the ability to conduct Professional License Verification validating professional licenses for educators, CPAs, attorneys, medical professionals and any other licensed employee.				
Vendor Description and Comments					

COMPONENT OVERVIEW

DESCRIBE ANY UNIQUE CHARACTERISTICS OF YOUR BACKGROUND CHECKING CAPABILITIES, AND EXPLAIN HOW IT INTEGRATES WITH A 3RD PARTY, IF APPLICABLE.

DETAIL ANY ADDITIONAL COSTS ON THE TMS COST SCHEDULE.

